

Become CSA approved and take advantage of streamlined clearance, accounting and payment processes for your imported goods



## UPS Supply Chain Solutions<sup>SM</sup>

### CSA - An efficient program that optimizes your investment in compliance

The Customs Self Assessment (CSA) program gives approved importers and carriers a streamlined clearance option for CSA eligible goods. The clearance process will be based on the identification of the approved importer, approved carrier and the registered driver.

Under this program, authorized low risk importers will benefit from a streamlined accounting and payment process. This process will be generated from the approved importers' own business systems and will enable self assessment and the ability to meet CBSA obligations. To this effect, CBSA will require an extensive risk assessment audit of the importers internal systems, which also includes pre-screening of all transmitted information.

#### Why become a CSA approved importer?

By becoming a CSA approved importer, you benefit from :

- Expediting and streamlining the Canadian clearance process
- Effectively managing CBSA obligations
- An increased compliance level for importers
- CBSA support in compliance issues
- Reduction of monetary penalties – Administrative Monetary Penalty System (AMPS) exposure
- Use of the Free & Secure Trade (FAST) release system
- Prioritized shipments even under a red level security alert
- Reduced manual reporting requirements and paperwork
- Extended timelines to report goods
- Refunds and drawbacks which are reported as a credit and may be deducted from amounts owing on the monthly report
- Electronic adjustments of the invoice/entry details; CBSA decisions will be more immediate

Efficiency is a must; CBSA requires a 99.5% compliance rate that must be maintained when reporting all importations. In addition, non-compliance with government regulations can bring penalties, delayed shipments and possibly, the loss of a "low risk" status. UPS Supply Chain Solutions CSA Portal provides a fully managed system that ensures accurate declaration content.

### Customs Self Assessment (CSA)

The CSA program is one of the security initiatives introduced by the Canada Border Service Agency (CBSA). It is based on the principles of risk management and a partnership, between importers, brokers, carriers and the CBSA.

**You are eligible to apply to the CSA program if you:**

- are resident in Canada;
- have your head office or a branch office in Canada;
- have a history of actively importing for at least 90 days;
- are without contraband or major commercial infractions;
- are prepared to make an investment in business systems;
- are willing to provide senior management representation that commercial business processes, customs interfaces, and the required trigger, audit trails, and linkages exist or will exist in the business's books and records.

## With our CSA Web Portal solution, we have the technology to help...

UPS Supply Chain Solutions understands the need for businesses to remain compliant and competitive in today's marketplace. Our CSA Portal can be used in a large range of industries including the Electronic, Aerospace and Pharmaceutical, regardless of their size or volumes, while continuing to maintain the requirements of all administrative environments.

Our new comprehensive CSA Web Portal solution together with our experienced professionals will help importers gain the knowledge, the reliability and compliance required by CBSA, to quickly and efficiently gain and maintain CSA status.

Under CSA, the importers' internal business systems must be capable of reporting information on all imported goods received. The CSA Portal application complements the importers' existing business systems with a 'cradle to grave' monitoring process that includes all necessary audit trails.

With our CSA Portal, data is gathered through a company's internal receiving, purchasing and accounting systems. This eliminates the need to rely on the traditional method of gathering import data from the exporters/vendors and carriers shipping documents.

Electronic communication of information should remain simple, flexible and secure. UPS Supply Chain Solutions' CSA Portal enables all businesses that have some degree of internal control to participate in CSA and take advantage of streamlined clearance, accounting and payment processes for their imported goods.

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Our CSA Portal links all information gathered by different departments and electronically reviews it to ensure all necessary reporting data is captured.

Our CSA Portal will review and ascertain whether information is missing, inconsistent or incorrect. Once all data is captured, reviewed and approved, our system will transmit this information to customs. Compliance must be maintained in all aspects of data transmission and retention; a reliable system is critical. This is why our CSA Portal also contains back-up tools, contingency plans and red flags that alert companies of discrepancies before any transmission to CBSA.

The CSA Portal also handles the Revenue Summary Form (RSF) monthly accounting and all other reporting functions necessary for each industry.

## Application and approval: a three-stage process

### Part I: Risk Assessment

Importers will be required to provide information such as their corporate structure and business number; their key business activities and products; company security policies and upon request, a quarterly report or the most recent audited financial statement.

### Part II -- Books and Records and Business Systems

Importers will be asked to demonstrate that their books, records and business systems have, or will have, the required links, controls and audit trails to support the CSA program requirements.

### Part III -- Client Undertaking

Importers must submit a list of their U.S. vendors and direct delivery (domestic) consignees. CSA approved importers may be asked to sign a Client Undertaking document which will include an outline of the roles and responsibilities of the importer. required links, controls and audit trails to support the CSA program requirements.

For additional information,  
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